

BIC Books Across Borders Project

Update: January 2024

Summary of current position:

- T&FWG4 held as an ‘in person’ meeting. Project scope adjusted, current deliverables confirmed and next steps clarified.
- Preparations underway for BIC’s Building a Better Business Seminar at LBF. This will focus on international trade.
- The status of the eight key project deliverables is as follows:

#	Deliverable	Status
1	Metadata	Template document in draft. Needs to be reconciled to the ONIX standard as well as BIC Basic and BIC Metadata Excellence Award schemes. Data will capture elements required for a viable product record. Guidance will reflect the use of ONIX 3, associated conventions and controlled vocabulary.
2	Documentation	Key documents captured with others to be referenced at summary level. Many of the outstanding actions are underway, including the document checklist, a list of external resources and guidelines on product description.
3	Import/ Export Scenarios	The main scenarios have been captured. These will be expanded to reflect place of manufacture vs. place of supply.
4	HS and Commodity Codes	Actions from the initial meetings have been captured. These will impact several deliverables (e.g., Glossary, Documentation, Metadata) as well as requiring a deliverable in their own right.
5	Supply Chain Map	Feedback to the draft maps has been received. The maps will be updated to reflect this.
6	VAT Status	Actions from the initial meetings have been captured. There are a significant number of points to follow up. To keep this meaningful, the focus will be on how VAT relates to INCOTERMS and HS.
7	Glossary	Updates have been applied. Further terms have been added with some still requiring a definition. Reconciliation to the project deliverables and EDItEUR Glossary underway to ensure completeness and relevance.
8	Roles and Responsibilities	Kick off meeting held to discuss how the project will capture roles and responsibilities. Feedback requested by 9 February.

Deliverables achieved to date:

- None of the deliverables is ready to publish. The Glossary and Documentation deliverables are at an advanced stage.

Next steps:

- Follow up actions and decisions from January’s ‘in person’ project meeting.
- Prepare for the project scope review.



- Confirm arrangements for the LBF seminar.
- Follow up lack of direct 'Island of Ireland' representation on the project.
- Schedule the next round of deliverable meetings and T&FWG5.
- Create a project plan based on the project task list.

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