

BIC Books Across Borders Project

Update: December 2023

Summary of current position:

- T&FWG4 scheduled as an ‘in person’ meeting for late January.
- Status of the eight key project deliverables is as follows:

#	Deliverable	Status
1	Metadata	Agreed plan of action. Template document to be populated to capture data elements required for a viable product record. Guidance will reflect the use of ONIX 3, associated conventions and controlled vocabulary.
2	Documentation	Key documents captured, with further ones to add. Various points need to be addressed.
3	Import/ Export Scenarios	The main scenarios have been captured. The document does not distinguish between ‘place of supply’ and ‘place of manufacture’. This deliverable is now on hold, pending progress of the others.
4	HS and Commodity Codes	Actions from the initial meetings have been captured. These will impact several deliverables (e.g., Glossary, Documentation, Metadata) as well as requiring a deliverable in their own right.
5	Supply Chain Map	Several draft maps have been produced for review. Each concentrates on one aspect of the international supply chain.
6	VAT Status	Actions from the initial meetings have been captured. There are a significant number of points to follow up.
7	Glossary	Updates have been applied. New terms have been added with some still requiring a definition.
8	Roles and Responsibilities	T&FWG3 in early December determined that defining roles and responsibilities is key to a successful project. This deliverable has yet to be started.

Deliverables achieved to date:

- None of the deliverables is ready to publish. Given that December was a short month, the priority has been to work through meeting actions and follow up feedback as each deliverable is progressed.

Next steps:

- Follow up lack of direct ‘Island of Ireland’ representation on the project.
- Schedule the next round of deliverable meetings.
- Create a project plan based on the project task list.
- Prepare for January’s ‘in person’ project meeting.
- Prepare for the project scope review.

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3 January 2024